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Cricket Club – Out of Season - Weekly Checklist

Out of Season - WEEKLY CHECKLIST	Date:	Signed:	Title:
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	Yes	No	N/A	Action Required	Date Required	Completed Action	
						Signature	Date
Fencing/boundaries – sound/secure?							
Windows – sound/secure?							
Doors – sound/secure?							
Any sign of attempted entry?							
Any flyers?							
Building undamaged?							
Letter-box remains sealed?							
Sprinklers operational?							
Fire Alarm operational?							
Intruder Alarm operational?							
CCTV Operational?							
Lighting operational?							
Manned security log checked?							
Building remains empty?							
Yard – Compound remains empty							
Nothing close to / against the building							

	Yes	No	N/A	Action Required	Date Required	Completed Action	
						Signature	Date
Non-essential services off?							
Any required heating operational?							
Roof sound?							
Gutters/downspouts – sound/drains clear?							
Grass, hedges, bushes etc trimmed as necessary							
General 'cared for' appearance maintained?							